

Minutes

Planning and Licensing Committee Wednesday, 10th February, 2021

Attendance

Cllr J Cloke (Chair)	Cllr Keeble
Cllr McCheyne (Vice-Chair)	Cllr Morrissey
Cllr Bridge	Cllr Mynott
Cllr Chilvers	Cllr Tanner
Cllr Fryd	Cllr Tierney
Cllr Jakobsson	

Apologies

Cllr Haigh

Substitute Present

Cllr Laplain

Also Present

Cllr S Cloke
Cllr Naylor
Cllr Pearson
Cllr Poppy

Officers Present

Paul Adams	-	Principal Licensing Officer
Philip Drane	-	Director of Planning and Economy
Caroline McCaffrey	-	Development Management Team Leader
Zoe Borman	-	Governance and Member Support Officer
Max Gibson	-	Planning Officer
Alastair Lockhart	-	Legal Adviser

LIVE BROADCAST

[Live broadcast will start at 7pm and available for repeated viewing.](#)

678. Apologies for Absence

Apologies were received from Cllr Haigh and Cllr Laplain was present as substitute.

679. Minutes of the Previous Meeting

Members **RESOLVED** to approve the Minutes of the Planning and Licensing Committee held on 9th December 2020 as a true record.

680. Minutes of the Licensing Sub Committee 23.11.20

Members **RESOLVED** to approve the Minutes of the Licensing Sub Committee held on 23rd November 2020 as a true record.

681. Variation on the Order of the Agenda

Cllr Cloke **MOVED** and Cllr Bridge **SECONDED** and Members agreed to take Item 4 Taxi Vehicle Policy after Item 7 Planning Enforcement Activity Overview.

682. Application No: 20/01608/HHA 13 Warleywoods Crescent Warley Brentwood Essex CM14 5JD

The application had been referred to the Committee at the request of Councillor Sarah Cloke for the following reason(s):

The application would set a dangerous precedent resulting in the destruction of communal green space/grass verge and change the character in the area. Illegal widening of path in front of property had been undertaken.

This application relates to the construction of a dropped kerb and cross over to provide vehicular access from Crescent Road to 13 Warleywoods Crescent. It should be noted the land as outlined in red on plan 04/A had been marked as within the ownership of the applicant, as confirmed by the planning agent in email correspondence. The land outside of the ownership of the applicant, outlined in blue, is in the ownership of Brentwood Borough Council (the grass verge) and Essex Country Council (the pavement and kerb).

Mr Gibson was present at the meeting and summarised the report.

A Statement had been received from the applicant Mr and Mrs Das in support of the application, which was read by the Chair.

Ward Councillor S Cloke addressed the committee in objection to the application on behalf of herself and Cllr Naylor.

Following a debate, Cllr Mynott **MOVED** and Cllr Chilvers **SECONDED** that the application be **DEFERRED**. A vote was taken and Members voted as followed:

FOR: Cllrs Chilvers, Fryd, Laplain, Keeble and Mynott (5)

AGAINST: Cllrs Bridge, Jakobsson, McCheyne, Tanner and Tierney (5)

ABSTAIN: Cllr Cloke (1)

The Chair used his casting vote and it was **APPROVED** to **DEFER** the application to March committee pending an explanation from the Highways Authority on the criteria for approving applications for where the resident cannot demonstrate access between their property and the highway.

683. Planning Appeals Update (November 2020 - January 2021)

This report advised the Committee of decisions received in respect of planning appeals determined since November 2020. The intention is to provide this report at every other committee, alternating with an enforcement overview report. It provided a summary of the main issues and comments made by inspectors, which can be useful when making decisions on current and future planning applications.

Mr Drane was present at the meeting and summarised the report.

Members thanked officers for the report confirming that it was very useful.

Members requested whether future reports could include:

- Comparison with other Essex authorities.
- Table providing context, i.e. how appeal decisions compare over a year.
- Any trends of analysis for officers/members to note.

Members noted the report.

684. Planning Enforcement Activity Overview (October to December 2020)

This report summarised the enforcement activity undertaken in Brentwood Borough for the period between 1 October 2020 and 31 December 2020. This followed an update brought to the committee in October 2020.

The purpose of this report was to provide the Planning and Licencing Committee with an overview of the Planning Enforcement activity in the period October to December 2020 (Quarter 3). This follows an update brought to the committee on 14 October 2020 (Item 545), as part of regular updates on Planning Enforcement Activity.

Ms McCaffrey was present at the meeting and summarised the report.

The report was noted by Members.

685. Taxi Vehicle Policy

The DFT have published the Statutory Taxi and Private Hire Vehicle Standards which sets out the minimum standards for licensing authorities to apply with regards to certain aspects of taxi licensing, this report considers these standards and brings together the Council's policies and procedures into one policy document, reviewing areas of our existing policy to ensure that the minimum standards are met, ready for consultation with the taxi trade and stakeholders.

Mr Adams was present at the meeting and summarised the report.

Members thanked Mr Adams for the report and welcomed the changes.

Following debate a motion was **MOVED** by Cllr Cloke and **SECONDED** by Cllr McCheyne to approve the recommendations in the report.

A vote was taken and it was **RESOLVED** that Members:

1. **Note the DFT Statutory and Private Hire Vehicle Standards.**
2. **Consider the revised policy and any changes that the Statutory Taxi and Private Hire Vehicle Standards have required.**
3. **Agree that the revised policy go out for consultation, with any consultation responses being reported back to this committee for further consideration.**

Reasons for Recommendation

This policy must be consulted upon as part of the review process. If there are relevant representations made this committee will have an opportunity to consider those before adoption.

686. Urgent Business

There were no items of urgent business.

The meeting concluded at 20.20.